

# Student Loan Relief and Assistance in 4 Easy Steps



As a full-time State of Georgia employee, you have the opportunity to take advantage of the Public Service Loan Forgiveness Program. Under this program, borrowers may qualify for forgiveness of the remaining balance of their Direct Loans after making 120 qualifying payments on those loans while employed full-time by certain public service employers. It is a quick and easy process, so get started by clicking the link below.

<https://Myfedloan.org/documents/repayment/fd/pslf-ecf.pdf>

**Step 1:** Click the link above and read about the program. The screen received should look like this:

Step 1	Download and print the Employment Certification Form (ECF) for Public Service Loan Forgiveness  <a href="#">DOWNLOAD EMPLOYMENT CERTIFICATION FORM ▶</a>
Step 2	<ul style="list-style-type: none"><li>• Read the instructions</li><li>• Complete sections 1 and 2</li><li>• Provide your employer with the form to complete section 3</li></ul>
Step 3	Mail or fax your completed form (borrower AND employer section completed) to:  FedLoan Servicing Attn: Loan Forgiveness P.O. Box 69184 Harrisburg, PA 17106-9184  Fax: (717) 720-1628  If you need help completing the form, call: 855-265-4038

**Step 2:** Download and Print the Public Service Loan Forgiveness (PSLF) Employment Certification Form. As the employee and borrower, complete Sections 1 and 2.

**Step 3:** Request that your Human Resources Department representative complete Sections 3 and 4 and return the form back to you.

**Step 4:** Make a copy for your records and mail or fax the PSLF Certification Form. The address and fax number are located in Section 7.

**Questions: Call 855-265-4038**