



Department of Administrative Services

Lead. Empower. Collaborate.

Joshua Clack, Talent Program Coordinator/HRA

GASCCP Coordinator Training

September 15, 2026

2026 GASCCP Coordinators



2026 GASCCP Coordinators

On behalf of the GASCCP Team,

Please accept our sincere apologies for the late start to the 2026 GASCCP Coordinator Training. We appreciate your patience and dedication as we gear up for this year's campaign, which officially runs from September 15 through November 13, 2026. Please know that we are fully committed to supporting you. We are here to answer any questions you have both during and after the campaign launch. For updates and materials, please check the 2026 GASCCP Coordinator Training Page. Thank you for everything you do to help us serve people and strengthen communities!

GASCCP TEAM



Sharon Carter
Director of Enterprise Talent
Management
Sharon.Carter@doas.ga.gov



Monique Jenkins
Sr Manager, Enterprise Talent
Management Services
monique.jenkins@doas.ga.gov



Joshua Clack
SCCP Talent Program
Coordinator, Enterprise Talent
Management Services
joshua.clack@doas.ga.gov



Sonja Willis
Enterprise IT Business
Analyst
sonja.willis@doas.ga.gov



Tamara Bibby
Corporate Social
Responsibility (CSR)
Manager
America's Charities
gasccp@charities.org



Melonie Hayes Analyst,
Charitable Funds Mgmt.
Solutions
America's Charities
gasccp@charities.org

DOAS/HRA

- Monique Jenkins, SHRM-SCP, PHR, MBA
- Sr Manager, Enterprise Talent Management Services

- Joshua Clack
- GASCCP Program Coordinator
- 470-200-7664

AGENDA

- ▶ Welcome
- ▶ 2025 Campaign Results
- ▶ 2026 GASCCP Campaign Announcement
- ▶ 2026 GASCCP Overview
 - ▶ Campaign Theme
 - ▶ 2026 Campaign Winner Criteria
 - ▶ Charity Directory
 - ▶ Coordinator List & Communications
- ▶ Giving Portal Online Walkthrough
- ▶ ACH Transmission Process
- ▶ Funds Management Process
- ▶ Reports Review
- ▶ Reporting Portal Walkthrough
- ▶ Forms and Coordinator Toolkit
- ▶ Payroll File Transfer
- ▶ Virtual Campaigning
- ▶ Campaign Resources
- ▶ Frequent Questions
- ▶ Recap & Next Steps

Congratulations

2025 Georgia State Charitable Contributions Program Winners!

GOVERNOR'S AWARD

Office of State Administrative Hearings
Teachers Retirement System of Georgia
Department of Revenue
Department of Natural Resources
Georgia Department of Corrections

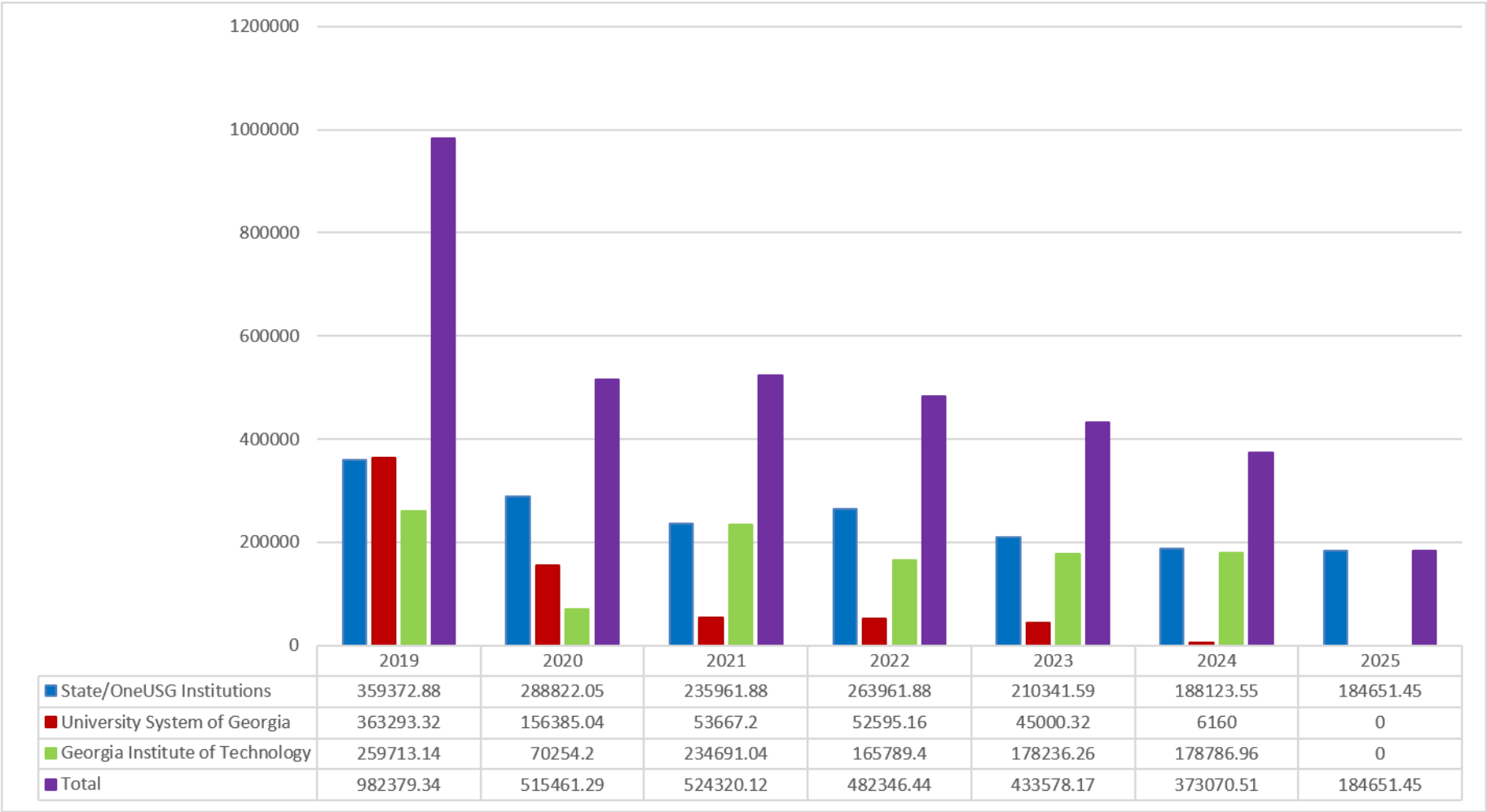
CHAMPION SPIRIT AWARD

Georgia Environmental Finance Authority
Georgia Technology Authority
Department of Early Care and Learning
Department of Community Supervision

STELLAR AWARD

Employees' Retirement System of Georgia
State Board of Pardons and Paroles
Prosecuting Attorneys' Council of Georgia
Georgia Department of Public Health

2025 GASCCP Campaign Results



Note: OneUSGConnect comprises 26 State of Georgia colleges, universities, and institutions – including the University of Georgia and Georgia Institute of Technology.

2026 CAMPAIGN ANNOUNCEMENT



To HR Directors and Agency Heads Having trouble reading this? [View this email in your browser](#)

Department of Administrative Services
Lead, Engage, Collaborate

Human Resources Administration

2026 State Charitable Contributions Program Campaign (GASCCP)



The 2026 Georgia State Charitable Contributions Program (GASCCP) Campaign, "Serving People, Strengthening Communities," officially launches on September 15. We're confident that Team Georgia will unite around the vital mission of giving back to our communities through the simplicity and convenience of payroll deductions. In 2025, GASCCP raised more than \$180,000 for numerous charitable organizations. We look forward to building on this in 2026 and continuing to support the great work being done in our communities by our partners.

The 2026 GASCCP campaign will run from **Tuesday, September 15 to Friday, November 13**. Please [register your designated coordinator](#) using the online form by **Friday, August 28**. Returning coordinators should plan to complete this year's form, too.

Who are GASCCP coordinators? They are your central point of contact for GASCCP and the key drivers of our campaign's success. Coordinators assemble local volunteer teams to plan and implement campaign events within your entity. By leading volunteers, inspiring employee giving, managing local opportunity. Consider appointing an employee who can leverage this role to strengthen core competencies, including team leadership and project management, initiative and communication, and teaching others and cultural awareness.

In early September, coordinators will receive an invitation to the annual kickoff meeting and training.

Your coordinators may direct questions to Joshua Clack, statewide GASCCP Program Coordinator, at gascpp.support@doas.ga.gov or 470-200-7664. Thank you for your continued support of this vitally important program.

Date of communication: August 26, 2026



2026 CAMPAIGN OVERVIEW

- Campaign Period: Sep 15, 2026 – Nov 13, 2026
- Participation Criteria outlined by the Official Code of Georgia Annotated (O.C.G.A.) 45-20-51
- 508 Approved Charities
 - *38 Independent Charities*
 - *10 Federations*
 - *397 Member Charities*
- State Personnel Board Review & Approval
 - *June 23, 2026*

2026 CAMPAIGN THEME



2026 GEORGIA STATE
CHARITABLE CONTRIBUTIONS PROGRAM

COORDINATOR: THE MOST IMPORTANT ROLE

You are the local voice who sets the tone for a successful GASCCP campaign. The success of the campaign truly depends on coordinators across the state. Your enthusiasm inspires others to engage and invest in the program.

Maximizing Campaign Impact: A Win-Win Strategy

- ❖ Act as your organization's central point of communication.
- ❖ Onboard local coordinators to build a plan centered on campaign engagement and community connection.
- ❖ Partner with executive team to drive active campaign support.
- ❖ Drive awareness for payroll deductions and one-time donations.
- ❖ Coordinate the collection and accurate logging of donations and paper pledge forms.
- ❖ Monitor metrics to evaluate campaign success.
- ❖ Recognize and thank every contributing team member.

2026 CAMPAIGN WINNER CRITERIA

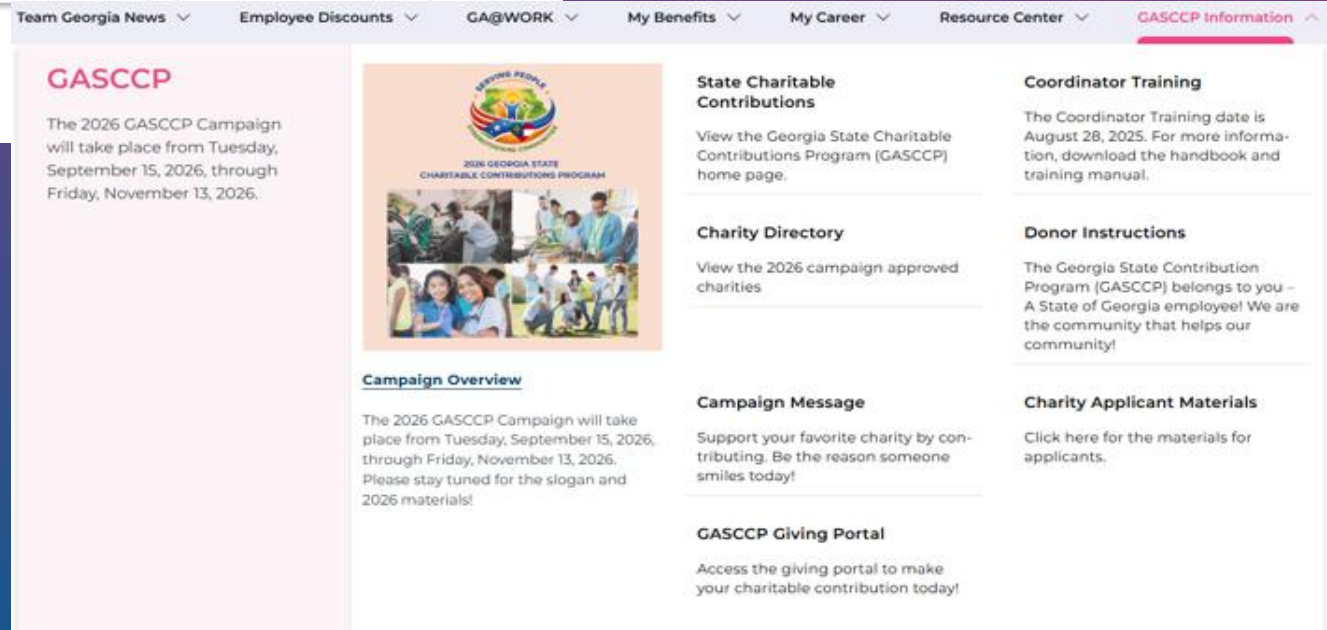
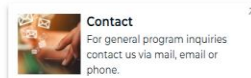
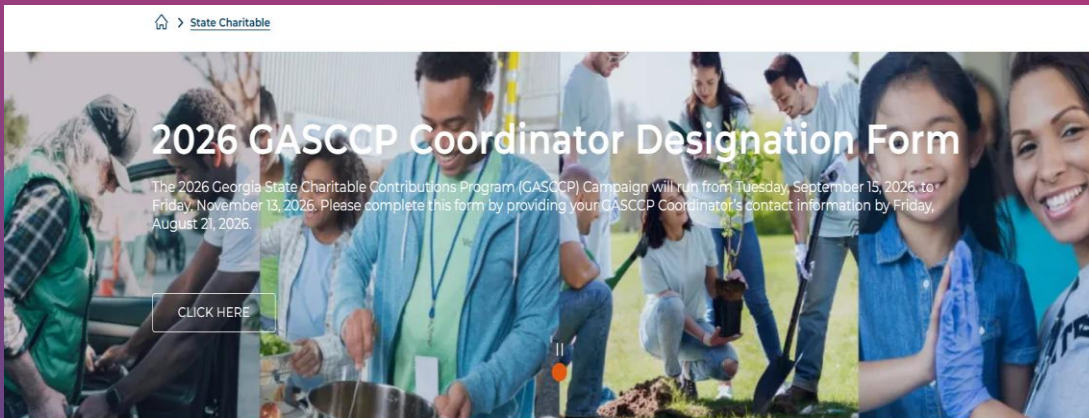
EMPLOYEE COUNT CATEGORIES & AWARD DISTRIBUTION

Employee Count Category	Available Placement Awards
▶ Category 1: 1 – 100	▶ Governor's, Champion Spirit, Stellar
▶ Category 2: 101 – 500	▶ Governor's, Champion Spirit, Stellar
▶ Category 3: 501 – 1,000	▶ Governor's, Champion Spirit, Stellar
▶ Category 4: 1,001 – 5,000	▶ Governor's, Champion Spirit, Stellar
▶ Category 5: 5,001 – 9,000	▶ Governor's, Champion Spirit, Stellar

* A total of 3 placement awards (1st, 2nd, and 3rd) will be handed out across each of the following 6 organizational size tiers. Placements are determined by aggregating all digital, recurring, and physical fundraising avenues.

WEBSITE:

HTTPS://TEAM.GEORGIA.GOV/STATE-CHARITABLE



3 primary users:

Applicants

Donors

Coordinators



COORDINATOR TOOLKIT

WEBSITE: [HTTPS://TEAM.GEORGIA.GOV/SITES/DEFAULT/FILES/2026-08/2026-GASCCP-COORDINATOR-TOOLKIT%20182026_1.PDF](https://team.georgia.gov/sites/default/files/2026-08/2026-GASCCP-COORDINATOR-TOOLKIT%20182026_1.PDF)

The Georgia State Charitable Contributions Program Coordinator Toolkit for the 2026 Campaign			
Forms	Resources	State Entity Training Materials	Marketing Materials
2026 GASCCP Batch Payroll Deduction Form 2026 GASCCP Campaigning Events Management & Accounts Receivable Form 2026 GASCCP Accounts Receivable 2026 GASCCP Pledge Form	2026 GASCCP Vetting Results 2025 GASCCP Campaign Contact List 2025 GASCCP Campaign Message 2025 GASCCP Campaign Awards Criteria 2019-2025 GASCCP Online Report 2025 GASCCP Coordinator Training SAO Cash Management Policy (GASCCP)	Under Construction	2026 GASCCP Theme Slogan Banner



2026 GEORGIA STATE CHARITABLE CONTRIBUTIONS PROGRAM

TABLE OF CONTENTS

The GASCCP
Administrative Costs
Organizational Structure
Coordinator Responsibilities
Coordinator Training Schedule
Campaign Management
Cash Management
Dos and Don'ts
Coordinator Checklist
Campaign Resources
Appendix

2025 GASCCP Coordinator Handbook

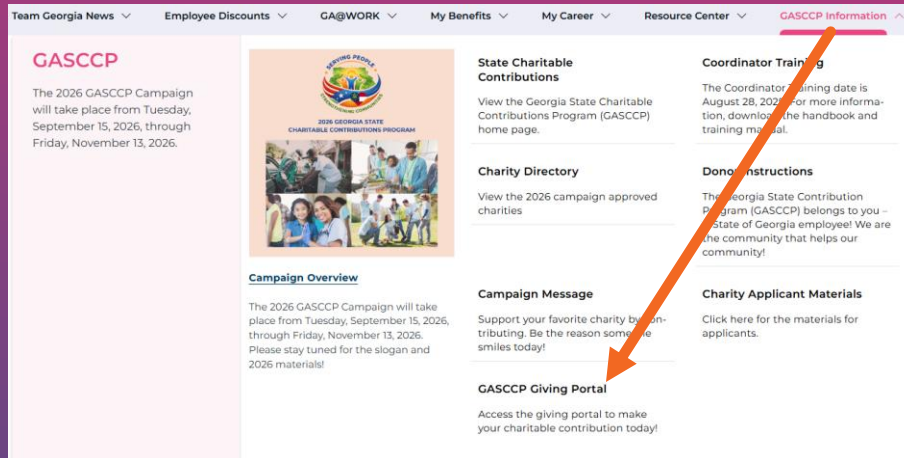


2026 COORDINATOR HANDBOOK

AMERICA'S CHARITIES

- Tamara Bibby - Corporate Social Responsibility (CSR) Manager

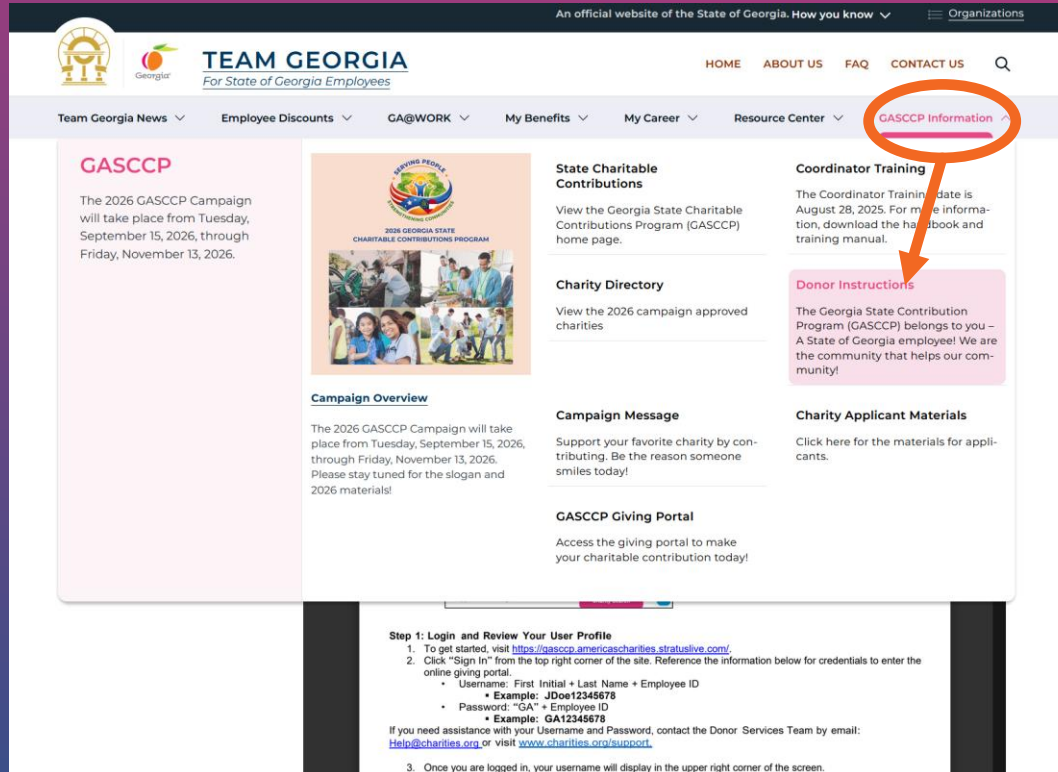
GIVING PORTAL OVERVIEW



Click [here](#) for the site.



GIVING PORTAL OVERVIEW

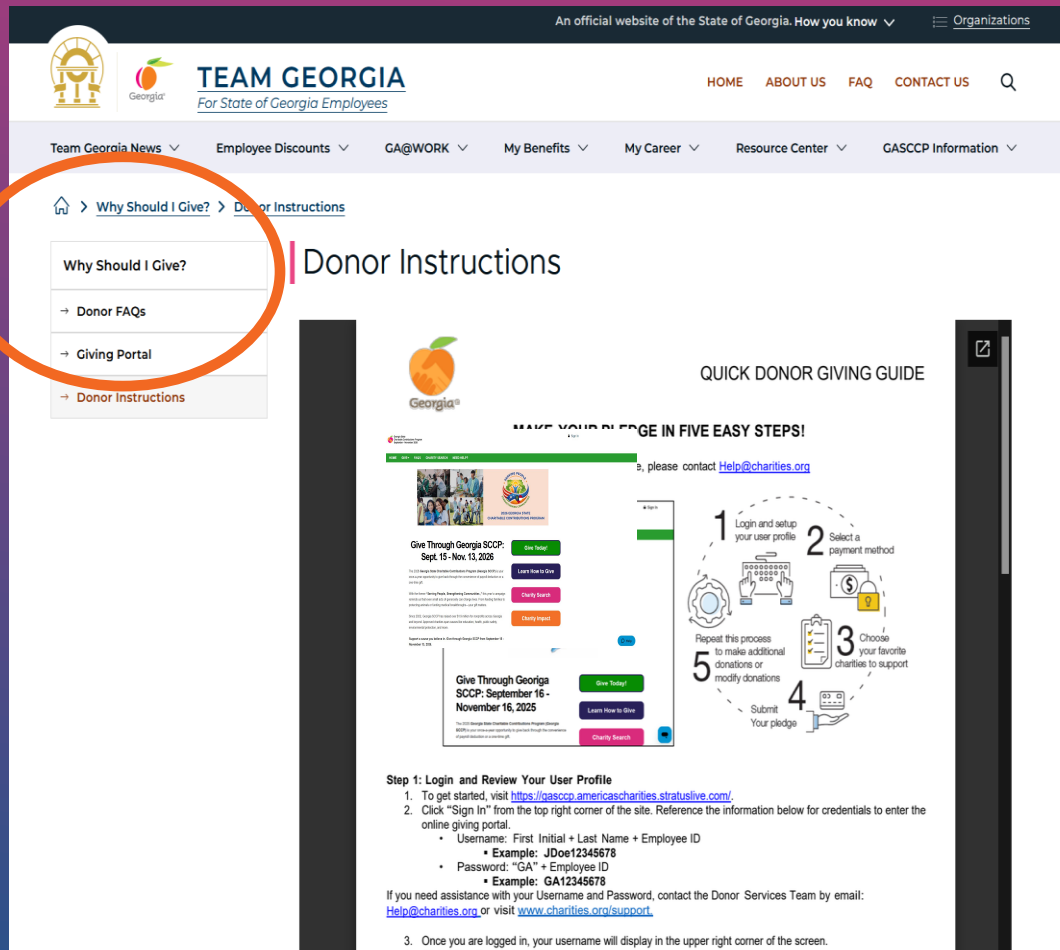


Step 1: Access the Donor Giving Section

From the Georgia SCCP drop-down menu, select “Donor Giving.”

This will direct you to the next page, where you'll find detailed instructions to guide you through the giving process.

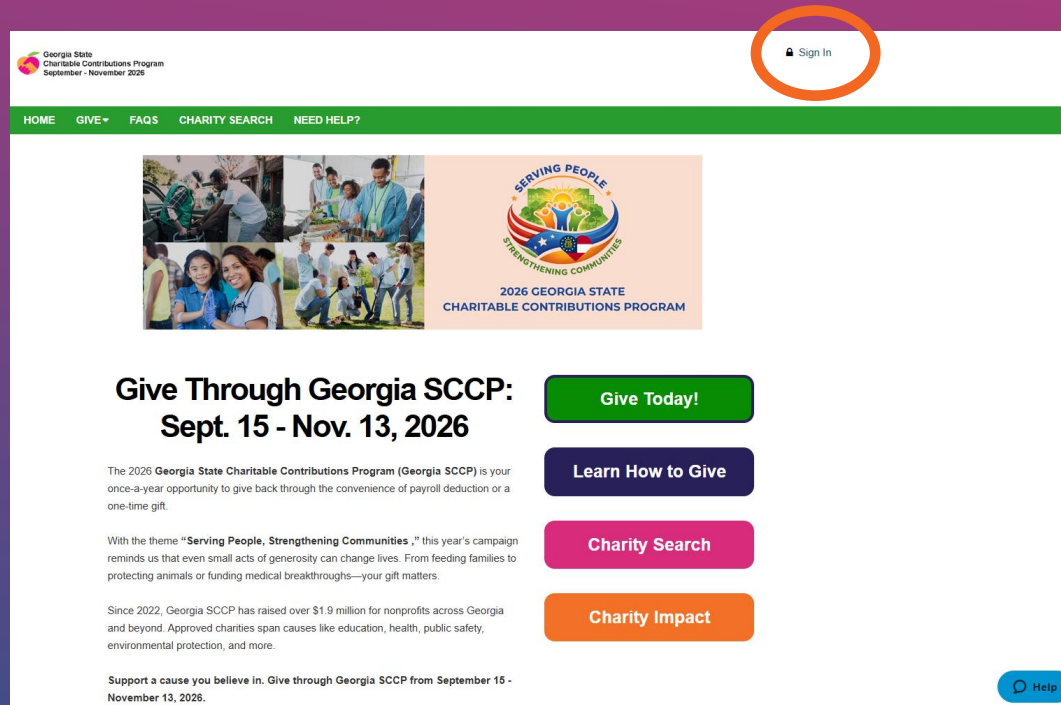
GIVING PORTAL OVERVIEW



Step 2: Explore the Donor Giving Page

On this page, you'll find helpful links with information about the **Georgia State Charitable Contributions Program (SCCP)**, as well as direct access to the online giving portal.

GIVING PORTAL OVERVIEW



Step 3: Sign In and Explore the Giving Portal

Once you access the **online giving portal**, sign in to your account to begin exploring the platform.

Through the **America's Charities online giving portal**, you can:

- Search for participating charities
- Make contributions to eligible organizations
- Learn about the impact these charities have on your community

GIVING PORTAL OVERVIEW



Georgia State
Charitable Contributions Program
September - November 2025

[Home](#) [Give](#) [FAQs](#) [Charity Search](#) [Need Help?](#) [Sign In](#)

Log On

Please enter your username and password.
[Lost your Password?](#)

TBibby1234567

••••••••

☐ Remember Me

Sign In

Welcome to the new and more streamlined online giving experience!

Please enter your new Username and Password based on the chart below.

If you do not know your Employee ID, please contact your HR Agency for assistance.

Still need assistance with logging in, click the "Need Help?" at the top of the page.

Username (Not Case Sensitive)	Username Example for John Doe	Password (Case Sensitive)	Password Example for John Doe
First Initial + Last Name + Employee ID	JDoe12345678	"GA" + Employee ID	GA12345678

*For optimal donation experience, please use one of the following browser: Microsoft Edge, Chrome, or Firefox.
Please note that Microsoft has dropped support for IE 11 on Office 365 as of August 17th, 2021.*

We strongly recommend that all clients using Internet Explorer move to the supported browsers for Ignite at Work access.

OneUSG Connect Users

If you are an employee of one of the Universities listed below, please login to give at: <https://oneusgconnect.usg.edu>

Step 4: Sign In to the Online Giving Platform

On the “Sign In” page, you’ll be prompted to enter your **username and password** to access the giving platform.

- Use the chart provided on the page to help determine your correct login credentials.

GIVING PORTAL OVERVIEW

Georgia State
Charitable Contributions Program
September - November 2026

Sign In

HOME GIVE FAQs CHARITY SEARCH NEED HELP?

SERVING PEOPLE
STRENGTHENING COMMUNITIES
2026 GEORGIA STATE
CHARITABLE CONTRIBUTIONS PROGRAM

Give Through Georgia SCCP Sept. 15 - Nov. 13, 2026

The 2026 Georgia State Charitable Contributions Program (Georgia SCCP) is your once-a-year opportunity to give back through the convenience of payroll deduction or a one-time gift.

With the theme "Serving People, Strengthening Communities," this year's campaign reminds us that even small acts of generosity can change lives. From feeding families to protecting animals or funding medical breakthroughs—your gift matters.

Since 2022, Georgia SCCP has raised over \$1.9 million for nonprofits across Georgia and beyond. Approved charities span causes like education, health, public safety, environmental protection, and more.

Support a cause you believe in. Give through Georgia SCCP from September 15 - November 13, 2026.

Give Today!

Learn How to Give

Charity Search

Charity Impact

Help

Step 5: Ready to Give?

When you're ready to make a contribution, click the **“Give Today!”** button to begin the donation process.

This will guide you through selecting your charity(ies), choosing your donation method, and finalizing your gift.

GIVING PORTAL OVERVIEW

Georgia State
Charitable Contributions Program
September - November 2025

Home Give FAQs Charity Search Need Help? SuperAdmin

1 USER PROFILE 2 3 4

Edit Profile

Contacting

Preferred Email

Profile Information

Prefix

First Name

Middle Name

Last Name

Suffix

Work Phone

Cell Phone

Secondary E-Mail

Address Information (Not Required)

Address Line 1

Address Line 2

City

State/Province

Postal Code

Your pledge so far:

\$0.00
TOTAL GIFT

[CANCEL AND START OVER](#)

[Continue >](#)

I am opting out

Step 6: Edit Your Profile (Optional)

After signing in, the site may prompt you to **edit your profile**.

These fields are **optional**—you may provide as much or as little information as you'd like.

When you're ready, click the orange **“Continue”** button to proceed.

GIVING PORTAL OVERVIEW

Georgia State Charitable Contributions Program
September - November 2020

Home Give FAQs Charity Search Need Help? SuperAdmin

1 2 SELECT PAYMENT METHOD 3 4

Impersonating: Tester Bibby Stop

Set up gift payments

NOTE:
Giving by R
amount you

NOTE:
Giving by C
the total ann

As you ente
and donation
the section t

Please add only one payment method per transaction.

NOTE:
This giving site only allows donations by one payment method during a single transaction. To donate using both recurring payroll and credit card, please complete all donations for each payment method in separate transactions.

For example, if you select "payroll," then choose all the charities you would like to donate to via recurring payroll and complete the donation process. After submitting your recurring payroll deductions, to initiate a donation by the "credit card" payment method, return to the Home screen to start a new pledge.

Payroll
Payroll based payment method Add

Credit Card/Debit Card
Credit Card and Debit Card based payment method Add

Close

START OVER

Step 7: Choose Your Donation Method

You will now be directed to a page to select your preferred **donation method**.

The Georgia SCCP offers the following options through the online giving platform:

- Recurring payroll deduction
- One-time credit/debit card payment

If you'd prefer to give by check, please use the pledge form provided.

GIVING PORTAL OVERVIEW

Georgia State
Charitable Contributions Program
September - November 2025

Home Give FAQs Charity Search Need Help? SuperAdmin

1 2 SELECT PAYMENT METHOD 3 4

Set up gift payments

NOTE:
Giving by Recurring Payroll - the amount you enter below is the amount you would like deducted from your pay check each month.

Giving by Credit Card/Debit Card - the amount you enter below is the total annual gift amount you would like to donate.

As you enter your payment method and the amount(s), your pledge and donation information will display in the right-hand column under the section titled, "Your pledge so far."

Payroll \$1,200.00 x

Recurring payroll deductions begin in January. If you have questions regarding recurring payroll deductions, please contact the GASCCP Coordinator for your agency.

Amount Per Month \$ 100.00

TOTAL: \$1,200.00

< Previous Continue >

Impersonating: Tester Bibby Stop

Your pledge so far:

\$1,200.00
TOTAL GIFT

Payment Methods:

\$ \$1,200.00
PAYROLL
\$100.00 x 12

CANCEL AND START OVER

Step 8: Enter Your Donation Amount

Based on your selected payment method, you will now enter the **amount you'd like to donate**.

For recurring payroll deductions, enter the amount you'd like to give each month. For credit card/debt card, enter the total annual amount you'd like to donate.

GIVING PORTAL OVERVIEW

Georgia State
Charitable Contributions Program
September - November 2025

Home Give FAQs Charity Search Need Help? SuperAdmin

1 2 3 SELECT DESIGNATIONS 4

Where do you want your gift to go?

To begin, click 'Find a Charity' to access the online charity directory

Note: In the green bar below, you will see your total annual gift amount. Please enter the total annual gift amount you would like to designate to each of your charity(ies) in the boxes below. You may also use the sliding tools to designate your desired percentage to each charity(ies). To the right of your screen is the breakdown of your gift through the Georgia State Charitable Contributions Program.

\$1,200.00 left

Select your designation preference below.

< Previous Find a Charity Continue >

Impersonating: Tester Bibby Stop

Your pledge so far:

\$1,200.00
TOTAL GIFT

Payment Methods:

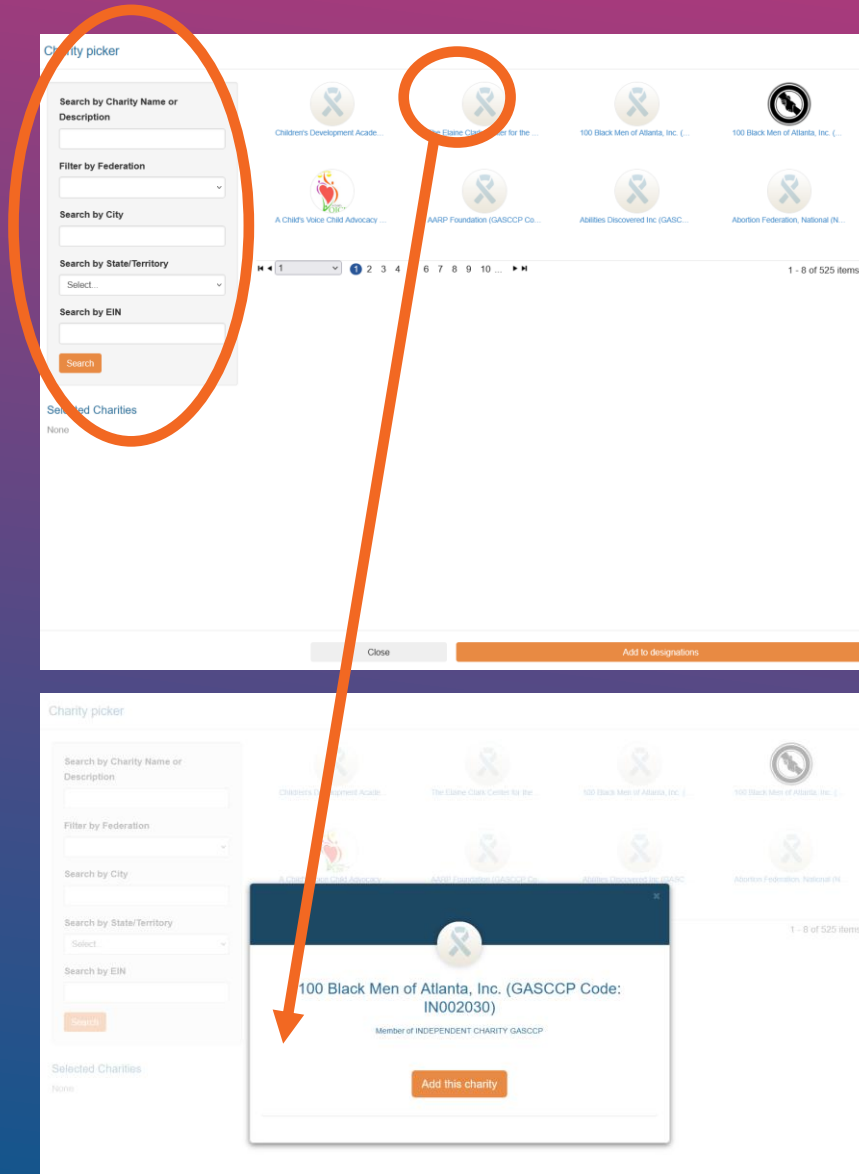
\$ \$1,200.00
PAYROLL
\$100.00 x 12

CANCEL AND START OVER

Step 9: Select Your Charity(ies)

Next, you will be prompted to **choose the charity or charities** you'd like to support with your donation.

GIVING PORTAL OVERVIEW



Step 10: Use the Charity Picker

On the “Charity Picker” page, you can search for specific organizations or browse the full listing.

- Use the search bar on the left side to locate a charity by name.
- Or scroll through the numbered listing to explore available options.
- Once you find a charity, click on the charity name and then select “Add This Charity.”

GIVING PORTAL OVERVIEW

Charity picker

Search by Charity Name or Description
georgia justice

Filter by Federation
▼

Search by City
▼

Search by State/Territory
Select... ▼

Search by EIN
▼

Search

Georgia Justice Project (GASC...

1 - 1 of 1 items

Selected Charities

100 Black Men of Atlanta, Inc. (GASCCP Code: IN002030) Georgia Justice Project (GASCCP Code: IN000570)

Close Add to designations

Step 11: Add to Designations

Once you've selected the charities you'd like to support, click the **orange "Add to Designations"** button to move forward.

GIVING PORTAL OVERVIEW

Georgia State Charitable Contributions Program
September - November 2025

Home Give FAQs Charity Search Need Help? SuperAdmin

1 2 3 SELECT DESIGNATIONS 4

Where do you want your gift to go?

To begin, click 'Find a Charity' to access the online charity directory

Note: In the green bar below, you will see your total annual gift amount. Please enter the total annual gift amount you would like to designate to each of your charity(ies) in the boxes below. You may also use the sliding tools to designate your desired percentage to each charity(ies). To the right of your screen is the breakdown of your gift through the Georgia State Charitable Contributions Program.

\$1,200.00

Select your designation preference below.



100 Black Men of Atlanta, Inc. (GASCCP Code: IN002030)

60%

\$ 720



Georgia Justice Project (GASCCP Code: IN000570)

40%

\$ 480

< Previous Find a Charity Continue >

Step 12: Designate Donation Amounts

Now it's time to decide **how much you'd like to give to each selected charity.**

- Use the **sliders** or manually **enter a dollar amount** in the spaces provided for each organization.
- When finished, click the **orange "Continue"** button to proceed.

GIVING PORTAL OVERVIEW

Georgia State
Charitable Contributions Program
September - November 2025

Home Give FAQs Charity Search Need Help? SuperAdmin

1 2 3 4 REVIEW GIFT

Review and complete gift

☐ By checking this box, I choose not to release my contact information (name, mailing address or email address) to the charity(ies) designated.

☐ By checking this box, I choose not to release my contact information (name, mailing address or email address) to the public where it could be viewed in an Annual Report, newsletter, on printed or electronic materials, or a website.

< Previous

Finish >

Impersonating: Tester Bibby Stop

Your pledge so far:

\$1,200.00
TOTAL GIFT

Payment Methods:

\$ \$1,200.00
PAYROLL
\$100.00 x 12

Designations:

♥ \$720.00
100 BLACK MEN OF ATLANTA,
INC. (GASCCP CODE: IN002030)

♥ \$480.00
GEORGIA JUSTICE PROJECT
(GASCCP CODE: IN000570)

CANCEL AND START OVER

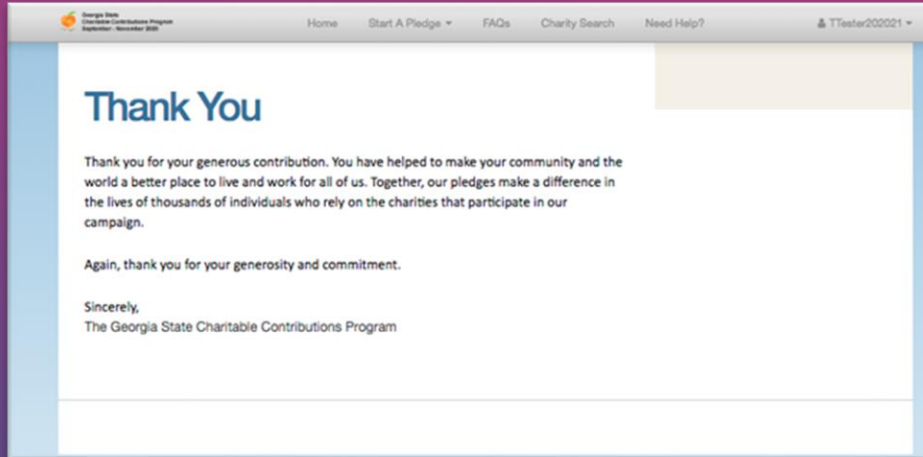
Step 13: Privacy Preferences

Before finalizing your donation, you'll have the option to update your **privacy preferences**:

- Choose whether you **do not want your contact information shared** with the selected charities.
- Indicate if you **do not wish to receive communications** from the charities you've supported.

Review your selections carefully before continuing.

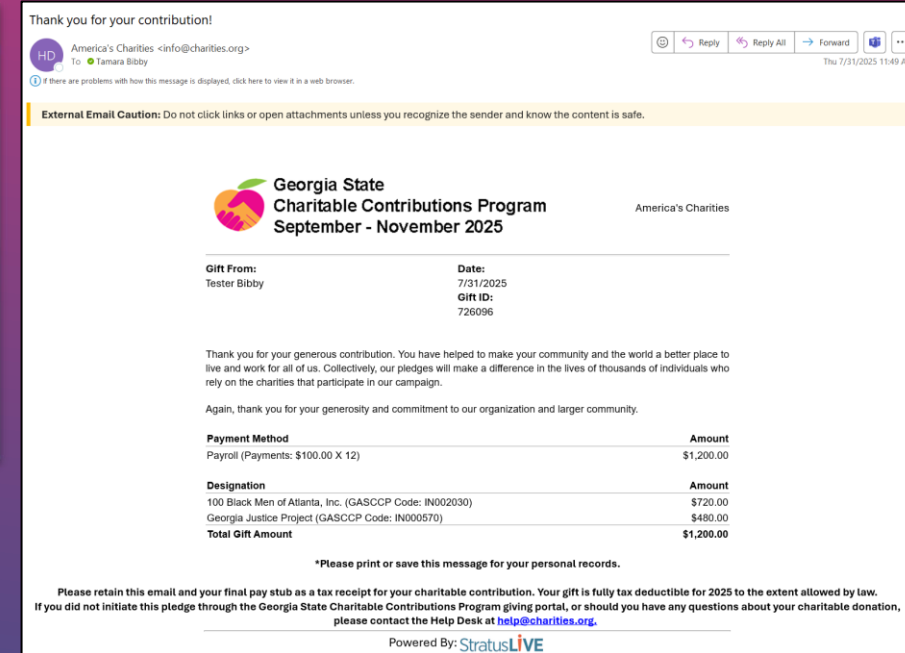
GIVING PORTAL OVERVIEW



Step 14: Complete Your Donation

After you finalize your donation, a **“Thank You” message** will appear on the screen to confirm your submission.

You will also receive a **detailed confirmation email** summarizing your donation, including the amount, selected charities, and payment method.



AMERICA'S CHARITIES

- Melonie Hayes
- Analyst, Charitable Funds Management Solutions (CFMS)

ACH TRANSMISSION PROCESS

ACH TRANSMISSION PROCESS

The ACH transmission process is managed by the agency/entity **Finance or Payroll representative**. All ACH-capable agencies/entities should transmit GASCCP funds via this method. The Finance representative should coordinate with America's Charities on coding, completion and submission of the Vendor Management.

The image shows two overlapping forms. The top form is a letter from Wells Fargo, dated 10/1/2018, addressed to America's Charities, Georgia Account. The bottom form is a 'SUPPLIER (VENDOR) MANAGEMENT ADD/CHANGE FORM' with sections for: SECTION 1 - SUPPLIER IDENTIFICATION, SECTION 2 - BANK ACCOUNT INFORMATION, SECTION 3 - SPECIFY TYPE OF ACTION, and SECTION 4 - ADDITIONAL COMMENTS. The form includes fields for company name, address, phone, email, and bank account details.

- ▶ Managed by the agency/entity **Finance or Payroll representative**
- ▶ All ACH-capable agencies/ entities should transmit GASCCP funds via this method
- ▶ The Finance representative should coordinate with America's Charities on coding, completion and submission of the **Vendor Management**
- ▶ Agencies/entities without ACH capability must follow the **SAO Funds Management (Cash Management)** process

FUNDS MANAGEMENT PROCESS

FUNDS MANAGEMENT

For the 2021-2022 GASCCP campaign employees are encouraged to make their donations via the Giving Portal at <https://gascap.americascharities.statelive.com/>. The Giving Portal is also accessible via the campaign website at www.gascap.org.

IMPORTANT: Whenever cash, check and/or money order donations are received, the SAO Cash Receipt Policy must be adhered to (CM-100009)

- 1** Agency coordinator meets with her agency leader. Agreement is established that all cash, checks and money orders collected during the campaign will be taken to agency's Finance department representative for reconciliation. 
- 2** Agency coordinator receives cash, checks and money orders from employee(s) desiring to only participate via cash/check/money order. Collected cash, checks, moneys are recorded on the Accounts Receivable form. Additionally, the Funds Management Form is completed. 
- 3** Agency coordinator meets with the backup coordinator (or other agency co-worker) to tally and record the monies received and review Accounts Receivable information, and Funds Management form. 
- 4**
 - 4a.** Agency coordinator and co-worker meet with the agency Finance department representative. Coordinator and co-worker count the cash and checks together. Finance representative verifies the cash/checks/money orders and provides the coordinator a reverified balance sheet for recordkeeping (or copy of the Accounts Receivable and Funds Management forms). 
 - 4b.** Finance representative transmits funds to America's Charities via ACH process. Should agency not have ACH transmission available, Finance representative (or agency Payroll representative) drafts a check or voucher and mails to America's Charities.
- 5** Each time cash, checks or money orders are collected, the GASCCP coordinator reconciles the funds with the Finance department representative. 

FUNDS MANAGEMENT PROCESS

AMERICA'S CHARITIES

- ▶ Manual/Automated Forms
- ▶ Use for managing cash/checks/money order donations
- ▶ Funds Management Form
- ▶ Accounts Receivable Form

ACCOUNTS RECEIVABLE FORM

State Charitable Contributions Program Accounts Receivable Form

NOTE: Funds collected from the Georgia State Charitable Contributions Program (GASCCP) should be recorded as a direct journal to SCOA# 466001, Fund 60180 and submitted to vendor within 5 business days. See instructions below.

Date Received: _____ Batch ID: _____

Received by: _____ Department: _____

<i>Coins</i>	<i>Dollars</i>	<i>Checks</i>
.01x _____	1x _____	Check # _____ Amount \$ _____
.05x _____	2x _____	Check # _____ Amount \$ _____
.10x _____	5x _____	Check # _____ Amount \$ _____
.25x _____	10x _____	Check # _____ Amount \$ _____
.50x _____	20x _____	Check # _____ Amount \$ _____
1.00x _____	50x _____	Check # _____ Amount \$ _____
	100x _____	Check # _____ Amount \$ _____

\$ _____ Total Coin Amount + \$ _____ Total Dollar Amount + \$ _____ Total Check Amount
= \$ _____ Total Amount Received

Finance Department Representative Signature Coordinator Signature

INSTRUCTIONS

COORDINATOR:

- Retain a copy of the completed form for your records.
- Remit all funds to the Finance Department. No cash or checks should be stored in your personal possession. GASCCP Funds Management and Accounts Receivable forms to your agency's financial representative for confirmation and signature.

FINANCE REPRESENTATIVE: TWO METHODS TO REMIT FUNDS (please check one)

- ☐ **ACH AVAILABLE (PREFERRED):** Via ACH, remit deposited funds to America's Charities within 5 business days in A/P using SCOA # 696002, Fund 60180. Ensure the BATCH ID is entered into the TeamWorks/PeopleSoft system to appropriately identify the funds to the submitting agency/entity. Email the completed forms to gascppledgeforms@charities.org.
- ☐ **ACH NOT AVAILABLE:** Should your agency/entity not have an established ACH payment process, prepare a single payment check and mail the completed forms with funds to:

CHECK NUMBER: _____

GASCCP/America's Charities
14200 Park Meadow Drive, Suite 3305
Chantilly, VA 20151

COORDINATOR REPORTS

gasccp.americascharities.stratuslive.com/reports

Georgia State Charitable Contributions Program
September - November 2025

Home Give FAQs Charity Search Need Help? Sign In

Welcome to the Georgia SCCP Reporting Portal

Beginning this year, all campaign reporting will be accessed through this centralized reporting portal. As in previous years, you will only have access to reports specific to your agency, allowing you to view the information needed to manage your campaign effectively.

Click the link below for step-by-step instructions on how to run your agency reports:
[\[Insert Link Here\]](#)

If you need assistance, please contact Help@charities.org

Thank you for your continued support!

Campaign Total

\$139,101

goal

Participation

1%

goal

Days Remaining

Campaign ends on at 12:00 AM

[Run Business Unit Summary Report](#)

Step One

Click the orange button
“Run Business Unit Summary Report” and log in using the same credentials that you would use to make your pledge.

As a campaign coordinator, you have the ability to view the Business Unit Summary Report for your department.

BUSINESS UNIT SUMMARY REPORT

gasccp.americascharities.stratuslive.com/reports

Business Unit Summary

Select either a campaign period or a campaign below:

Campaign Period

Campaign

Company Summary:

Selection:

Sub-Selection:

127-DHS Dept of Family & Child Services

1280011-Public Health District 1-1 Northwest

1280012-Public Health District 1-2 North

1280020-Public Health District 2 North

Account:

Georgia State Charitable Contributions Program

Employment Status

To see only contribution data submitted within a particular date range, set the begin/end date below:

Begin Date

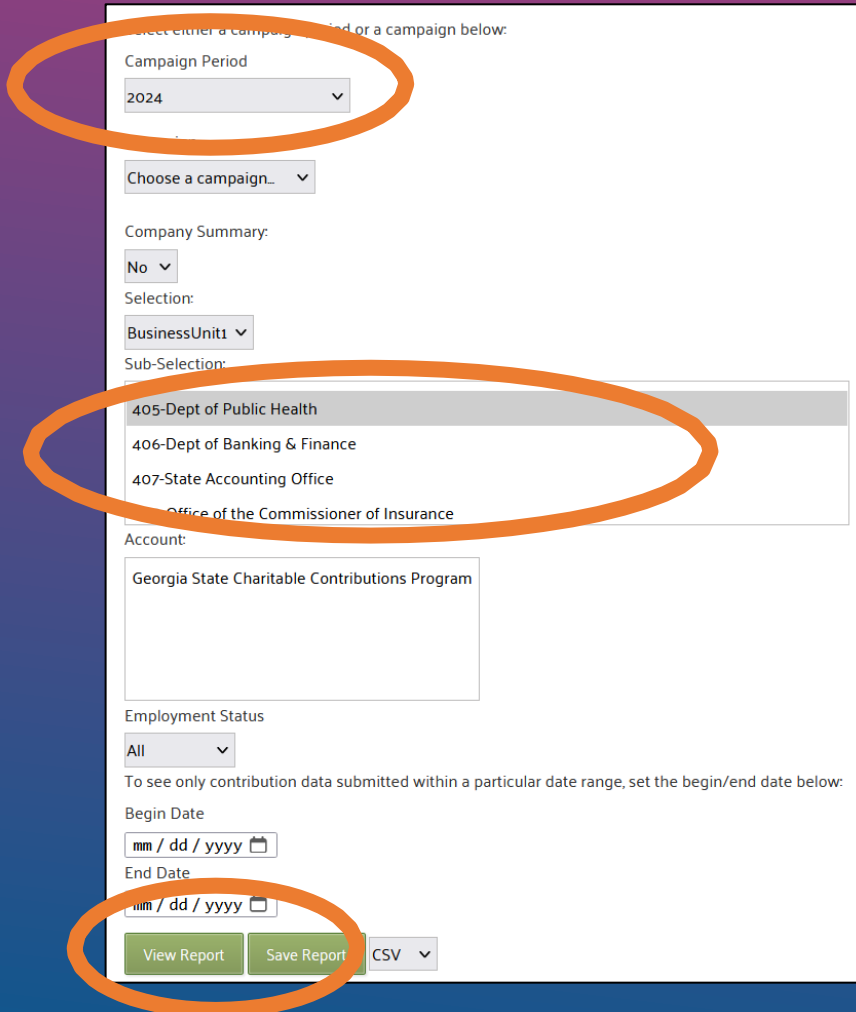
End Date

Step Two

Once you login, you will be directed to the Business Unit Summary report.

BUSINESS UNIT SUMMARY REPORT

gasccp.americascharities.stratuslive.com/reports



Select either a campaign period or a campaign below:

Campaign Period
2024

Choose a campaign...

Company Summary:
No

Selection:
BusinessUnit

Sub-Selection:

- 405-Dept of Public Health
- 406-Dept of Banking & Finance
- 407-State Accounting Office
- Office of the Commissioner of Insurance

Account:
Georgia State Charitable Contributions Program

Employment Status
All

To see only contribution data submitted within a particular date range, set the begin/end date below:

Begin Date
mm / dd / yyyy

End Date
mm / dd / yyyy

View Report Save Report CSV

Step 3

Select the **Campaign Period** for which you would like to see contributions made by your department's employees.

Although all departments are listed, your access as campaign coordinator will only show contributions made by your department employees. Select “**View Report**” or “**Save Report.**”

BUSINESS UNIT SUMMARY REPORT

Step Five: View Report

Business Unit Summary Report

Business Unit Summary Report

Date As Of: 8/17/2022 10:27:06 AM

#Emp	Curr # Resp	Curr % Resp	Outstanding Givers	Prev Total Gift	Prev # Givers	Prev % Part	Prev Avg Gift	Prev Per Emp	\$ Change Diff	% Change Diff	Curr Total Gift	Curr #Givers	New Givers	Curr % Part	Curr Avg Gift	Curr Per Emp	#Opt Out	Opt Out %	Goal Amount	% Goal Amount	Goal Participation	% Goal Participation
414-Dept of Education																						
1322	15	1.1%	4	\$1,560.00	9	0.7%	\$173.33	\$1.18	\$2,435.00	156.1%	\$3,995.00	15	10	1.1%	\$266.33	\$3.02	0	0.0%				
Totals																						
1322	15	1.1%	4	\$1,560.00	9	0.7%	\$173.33	\$1.18	\$2,435.00	156.1%	\$3,995.00	15	10	1.1%	\$266.33	\$3.02	0	0.0%				

Column	Description
Current Respondents	No of employees who have participated (given or logged in)
Current Response Rate	No of employees who have participated by %
Previous Total Gift	Previous year's total contribution amount
Previous No of Givers	Previous year's no of givers
Previous % Part	Previous year's participation rate
Previous Avg Gift	Previous year's average gift amount
Previous Per Emp	Per capita gift amount
\$ Change Diff	Dollar difference previous year vs. current year
% Change Diff	Percent gift amount difference previous year vs. current year
Curr Total Gift	Current contribution amount raised
Curr No of Givers	Current no of employees who have given
Current % Part	Current year's participation rate
Current Avg Gift	Current year's average gift amount
Current Per Emp	Per capita gift amount
Current % Part	Current year's participation rate

DOAS/HRA/IT

SONJA WILLIS
BUSINESS ANALYST

PAYROLL DEDUCTION FILE TRANSFER PROCESS

- Takes place after the campaign period ends
- Reviews payroll pledges initiated during the campaign
 - SAO Peoplesoft/Non Peoplesoft Agencies
 - Manual Agencies
- Reconciles identified discrepancies
- Occurs late December 2026
- Confirms deductions that will take place starting January 2027



2026 GEORGIA STATE
CHARITABLE CONTRIBUTIONS PROGRAM

2026 GASCCP CAMPAIGN

Campaigning!

SEPTEMBER 15, 2026 – NOVEMBER 13, 2026

2026 GASCCP VIRTUALLY FUN CAMPAIGNING!



Activity Ideas

- ▶ Videos
- ▶ Build you own puzzle [Puzzlemaker](#)
- ▶ “Find A Cause” quiz
- ▶ Online Bingo [Creator](#)
- ▶ Virtual Walks/Runs
- ▶ Art Gallery
- ▶ Virtual Coffee and/or lunch Chats
- ▶ Office Raffle
- ▶ Trivia or Game Hour
- ▶ Recommendations – partner w/ agency IT & Communications departments
- ▶ Utilize technology (e.g., short encouraging, inspiring, motivational video clips)

2026 GASCCP CAMPAIGNING!



Activity Ideas

- ▶ "Pie Your Director" Lunch Event: Employees buy tickets to toss a whipped cream pie at participating leadership during lunch.
- ▶ Casual Dress / Jeans Day: Staff donate a flat \$5 fee to wear casual clothes or jeans on a designated day.
- ▶ Premium Parking Space Raffle: Raffle off a highly coveted executive or covered parking spot to employees for a full month.
- ▶ Baby Photo Guessing Match: Coworkers pay a small fee to guess which childhood photo belongs to which agency leader.
- ▶ Baby Photo Guessing Game: Employees submit childhood photos, which are posted on a central bulletin board or intranet page. Staff buy ballot sheets to guess who is who.
- ▶ Agency Chili or Dessert Cook-Off: Staff pay an entry fee to submit dishes, and coworkers buy tasting ballots to vote.
- ▶ Ask charities to speak at events or work with the Campaign Program Manager to coordinate a charity fest

2026 GASCCP VIRTUALLY FUN FUNDRAISING!



PHASE	ACTIVITY/AGENCY RESOURCES
Pre-Campaign	Pre-campaign training – GASCCP Coordinator attends an HRA Training about the program and Website.
Pre-Campaign	- Pre-campaign motivational announcement – GASCCP Coordinator records a short cell phone video to post on the agency Website to let employees know the Giving Portal will be coming soon. - Distribute "Save the Date" email -- see Template #2
Pre-Campaign	Pre-campaign announcement to employees – The GASCCP Coordinator sends a kick-off email to agency employees with instructions on how and where to donate/pledge. Includes link to www.gasccp.org
During Campaign	Agency/Entity Head video –Inspiring video to encourage employees to donate/pledge. It is posted on the agency website. The GASCCP Coordinator sends an email to employees with link
During Campaign	Coordinator explanation of ways to give – The GASCCP Coordinator sends an email to agency employees with a link to the Giving Portal.
During Campaign	Charities by service type – The GASCCP Coordinator sends an email to agency employees with a link to the gasccp.org Website.
During Campaign	"What a dollar can do!" – The GASCCP Coordinator sends an email to agency employees with a link to the Giving Portal.

2026 GASCCP

Virtually Fun Fundraising!



PHASE	ACTIVITY/AGENCY RESOURCES
During Campaign	- Employee "Why I Give" – Coordinator provides agency employees with instructions and a challenge to record a 15 – 30 second video. IT and/or Communications department posts recordings on agency website. - Distribute campaign reminder/encouragement to participate emails -- see Template #3. Templates can be tailored to the agency's program and style.
During Campaign	Pop-up box reminder - The GASCCP Coordinator drafts and sends an email to agency employees with a link to the Giving Portal. Confirms with IT pop-up box capability.
During Campaign	Employee video recording contest - The GASCCP Coordinator sends an email to agency employees with a link to the Giving Portal. Email also can contain links to recordings of employee videos.
Post Campaign [Final campaign day and/or after]	Thank You! - The GASCCP Coordinator sends an email to agency employees with a link to the agency Website to a compilation of the videos that were submitted.
Post Campaign	Agency preliminary performance status - The GASCCP Coordinator obtains data from Reporting Portal and sends an email to agency employees with a "preliminary" agency giving status.



Virtually/In-person Fun Fundraising!

- Review Toolkit Materials: Familiarize yourself with all provided resources before starting.
- Execute Hybrid Fundraisers: Plan both virtual and in-person events that align with agency branding.
- Customize Assets: Adapt forms and templates to secure timely campaign compliance.
- Collaborate Cross-Functionally: Work with IT, leadership, and communications for maximum engagement.
- Prioritize Simplicity: Maintain a strong focus on creating accessible, enjoyable experiences.

CAMPAIGN CONTACTS & RESOURCES

CONTACT/RESOURCE	USER	PURPOSE
https://team.georgia.gov/state-charitable	Coordinators, employees, general public	GASCCP information
https://gascpp.americascharities.stratuslive.com	State of Georgia employees	On-line giving process
help@charities.org	Employee donors	America's Charities supports employee online giving portal questions
gascpp@charities.org	Coordinators	America's Charities supports various fund and financially- related coordinator questions
gascpppledgeforms@charities.org	Finance Representative	Document transmission when automated forms completion and/or ACH process is not available at an agency
America's Charities/GASCCP 14200 Park Meadow Drive Suite 330S Chantilly, VA 20151	Agency Coordinators, Payroll Reps & Financial Reps	Transmission of paper checks and vouchers when an agency/ entity does not have ACH-capabilities
gascpp.support@doas.ga.gov	Charities & Coordinators	Inquiries regarding GASCCP application process and program procedures

QUESTIONS?



FREQUENT QUESTIONS

Q1: When will the presentation be available for the participants to receive?

A1: The presentation will be made available in the GASCCP Coordinator toolkit prior to the September 15th campaign launch date.

Q2: Will agencies get a report of the individual donors for each division/department?

A2: The 2026 campaign reports of individual donors will not be available due to the sensitive nature of donor information.

Q3: When they say “per department” do they mean internal agencies or department? What is the meaning of per department?

A3: Per department means the department that was used to be registered as a coordinator. Department is determined by the list of coordinators sent by the State of Georgia to America’s Charities.

Q4: Will the agency receive a confirmation for online pledges?

A4: Individual donors making online pledges will receive a pledge confirmation email.

Q5: Will the confirmation show the amount of the pledge and be sent via email, or just be shown on the giving portal?

A5: Once the donor completes the online giving process the donor will receive a confirmation email. The email includes the donor's name, payment method, total amount contribution, as well as the charity information.

Q6: When you say department, is it specific to agency or the department in which the person works?

A6: If the coordinator registered using a sub-agency then that sub-agency’s name will appear on the reporting portal. A sample of the report will be made available in the Coordinator Toolkit.

FREQUENT QUESTIONS (CONT.)

Q7: Can employees pay directly online via credit card or debit card?

A7: Yes. Online donations and pledges may be made via credit card, debit card, or recurring payroll deduction.

Q8: Are there any fees associated with using a credit card or debit card?

A8: Credit card donations are subject to a variable 2.9% + \$0.30 transaction fee. Actual processing fees vary based on factors such as card type, issuing bank, transaction method, and whether the card is domestic or international.

Q9: If someone gives online via credit or debit card, how is it reconciled with the agency once that donation is submitted?

A9: The system will recognize all online donations. That information will be uploaded to the reporting portal. As a coordinator you will only be able to see overall amount pledges.

Q10: Can employees only donate from 9/15/2026 – 11/13/2026?

A10: Yes, and the deduction comes out of the checks starting January 2027. The GASCCP pledge deductions will be in the second paycheck of the month through December 31, 2027.

Q11: Is it possible to allow coordinators access to the giving portal before 9/15/2026?

A11: No. Access to the giving portal will be granted on 9/15/2026.

Q12: How many coordinators may an agency have?

A12: An agency should have a minimum of one (1) coordinator but may have more. All coordinators must be registered and designated by their Agency Head or HR leader at 2026-2027 – GASCCP-Coordinator – Designation page.

FREQUENT QUESTIONS (CONT.)

Q13: If a charity does not exist on the approved charity list, can the employee-requested charity be added?

A13: No. The 2026 GASCCP application period closed on March 31, 2026. Applications were vetted and eligible applicants were reviewed and approved by the Georgia State Personnel Board on May 2026. Interested charities may be added to our charity communications list by notifying the GASCCP team at support@gasccp@doas.ga.gov. They may also stay abreast of GASCCP activities by visiting www.gasccp.org.

Q14: Will agencies need to get their campaigning videos and activities approved by the GASCCP team?

A14: The GASCCP team will not need to review and approve agency-specific campaigning ideas for the 2026 campaign. Coordinators should meet with their agency heads and/or HR leaders to obtain approval on their agency's campaigning videos, activities and messaging.

Q15: How will coordinators handle cash donations?

A15: For the 2026 GASCCP campaign it is recommended that employee donations and pledges be made via the Online Giving Portal. However, should a coordinator receive any cash, check or money order donations, the Georgia State Accounting Office's policy on Cash (Funds) Management must be applied. The policy and process for handling cash/funds donations is available in the Coordinator Toolkit under resources. [Click here](#)

Q16: Will agencies receive credit towards fundraising for donations made by check or money order

A16: Yes. However, please revisit the agency winning criteria for the 2026 campaign. Online payroll pledging, online one-time donations and paper payroll pledges are the elements that go towards the criteria for winning agencies.

FREQUENT QUESTIONS (CONT.)

Q17: How to reset Password on the America's Charities Online Giving Portal?

A17: If you need assistance with your Username and Password, contact the Donor Services Team by email: Help@charities.org or visit www.charities.org/support.

Q18: How long will employees have to modify pledges on the America's Charities Online Giving Portal

A18: Employees will have until November 13th to make any changes to the pledges.

Q19: What is the last day agencies can submit ACH Forms from Fundraisers to be included in grand total?

A19: Agencies must submit ACH forms no later than Friday, December 4th.

Q20: Will agencies receive credit towards fundraising for donations made by check or money order

A20: Yes. However, please revisit the agency winning criteria for the 2026 campaign. Online payroll pledging, online one-time donations and paper payroll pledges are the elements that go towards the criteria for winning agencies.

Q21: Can I get a refund for my charitable donation?

A21: No. Charitable donations are non-refundable. If you have questions about your donation or need assistance, please contact America's Charities at help@charities.org.

Q22: What is the minimum donation amount for each giving method?

A22: The following minimum donation amounts apply:

- ▶ • Payroll Deduction: \$1.00 minimum donation amount
- ▶ • Credit Card: \$25.00 minimum donation amount

**These minimums help ensure that donations can be processed efficiently and directed to the charities you choose.*

Q23: Are there fees associated with credit card donations?

A23: Yes. Credit card donations are subject to processing fees charged by the payment processor. These fees help cover the cost of securely processing credit card transactions and are deducted from the donation before funds are distributed to the selected charity. Credit card donations are subject to a variable 2.9% + \$0.30 transaction fee. Actual processing fees vary based on factors such as card type, issuing bank, transaction method, and whether the card is domestic or international.

Thank
you



2026 GEORGIA STATE
CHARITABLE CONTRIBUTIONS PROGRAM



Human Resources Administration
